


TO: James L. App  
City Manager

FROM: Douglas R. Hamp   
Chief of Emergency Services

SUBJECT: Establishment of a Task Force for the Emergency Services Growth Management Plan

DATE: March 21, 2000

NEED: For the City Council to authorize the formation of an Emergency Services Growth Management Plan Task Force for the purposes of collecting public input.

FACTS:

1. On October 19, 1999 the City of Paso de Robles entered into an agreement with Emergency Services Consulting Group (ESCG) of Wilsonville, Oregon to conduct a Growth Management Plan for providing community fire and life safety services through the year 2020.
2. As required, ESCG provided a "Report of Findings" that identifies preliminary data on current Emergency Services workloads and emergency response demands, as well as service projections through the year 2020. The Report of Findings was reviewed by all members of the study sub-committee: Councilmembers Tom Baron and Frank Mecham, City Manager James App, Community Development Director Bob Lata, Police Chief Dennis Cassidy, Administrative Services Director Mike Compton, and Emergency Services Chief Doug Hamp.
3. The study sub-committee believes that the Report of Findings provides an adequate foundation for further community-based participation and City Council consideration through public workshops.

ANALYSIS AND  
CONCLUSION:

As part of the sequential format for conducting the fire and life safety Growth Management Plan, ESCG provided an initial "Report of Findings" to the study sub-committee. This report contains research data relating to response history, response types, response times, workloads and the like.

The next step in determining future service levels into the year 2020 is to gain input from community members about their expectations and desires for fire and life safety service levels.

Councilmember Mecham recommended that the City Council appoint a citizen project task force composed of one member from each existing advisory committee who has experience in discussion management at public forums (see Attachment A for Advisory Committees). In addition, appointing two or three members at large, along with City Manager James App, Community Development Director Bob Lata and Emergency Services Chief Doug Hamp, will provide a broad coverage of community representation.

This task force will present an informed overview of the study's scope and intent, facilitate questions, and interpret community desires from information gathered at a minimum of two community workshops. The task force will also be charged with formulating a perspective of community input for City Council consideration.

POLICY REFERENCE: None.

FISCAL IMPACT: \$500 to be used for advertising workshops, facility use, and staff time for taking minutes and information processing.

OPTIONS:

- A. For the City Council to appoint one experienced member from each of the community advisory boards, and two to three members at large, to the Emergency Services Growth Management Plan Task Force, to provide for a broad spectrum of input and to authorize the task force to schedule a minimum of two public workshops.
- B. Amend, modify or reject the above option.

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